

Student Terms and Conditions KEYFACTS 2014/15

1. What is this keyfacts document?
 - a. This keyfacts document summarises the key terms and conditions that govern your enrolment. It does not contain the full terms and conditions, which are available at www.londonmet.ac.uk/termsandconditions
 - b. In addition to the terms and conditions, other documents also govern your enrolment. These include the Academic Regulations.
2. What is the nature of enrolment?
 - a. Enrolment means you have entered a contractual relationship with London Metropolitan University (“the University”). Enrolment is for each academic year, but you will have the right to enrol for the next year if you meet certain conditions.
3. What are the main benefits to me when I enrol?
 - a. The University will provide you with tuition and learning support (such as IT and library facilities);
 - b. You will have an opportunity to be assessed and have any qualifications you are entitled to awarded to you.
4. What are the main obligations on me when I enrol?
 - a. To pay your tuition fees (it is your liability even if you have arranged a student loan);
 - b. To take responsibility for your own learning;
 - c. To familiarise yourself with the Universities rules and procedures (both those that apply to students generally and those specific to your course) and the rules regarding academic misconduct (such as plagiarism or cheating);
 - d. To declare any criminal convictions in accordance with the University’s policy;
 - e. Not to interfere with the functioning or activities of the University, or of those who work or study in the University, or improperly damage the University or its reputation. This is covered by the Misconduct Regulations.

5. What are the main limitations?
 - a. You cannot progress from year to year if you have not paid your tuition fees.
 - b. The University may make changes to way the course is delivered and may discontinue a course;
 - c. the University does not accept responsibility for loss or damage to your academic work;
 - d. Liability for distress or anxiety (that does not arise from discrimination) is limited to £750;
 - e. Liability for loss of earnings (and other indirect losses) is excluded unless you are on a professional course or before you enrol you have told the University that you have a job offer that requires you to complete the course;
 - f. If you are on an undergraduate course or postgraduate non research course you grant the University a licence to use the Intellectual Property you create during your studies. If you are on a postgraduate research course, the Intellectual Property will belong to the University unless otherwise agreed;
 - g. Your enrolment may be terminated if you are not fit to study, if you are not fit to practise (if you are on a professional course) or for disciplinary or academic reasons.
6. Your right to cancel the contract:
 - a. You may withdraw from the University and terminate your enrolment at any time by giving written notice to the Academic Registry. Refunds are given at the discretion of the University.