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### Research Degrees

# RD6 Application for change in the mode of attendance

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| Section one – your details | | | | | | | |
| Student ID |  | | Name | | |  | |
| I am: | ☐Home  ☐International - If yes, you must contact an International Student Adviser before submitting this form;  [adviceinternational@londonmet.ac.uk](mailto:adviceinternational@londonmet.ac.uk) or 020 7133 3317 | | | | | | |
| Enrolment date (dd/mm/yyyy)  (you should have received an email from [welcome@londonmet.ac.uk](mailto:welcome@londonmet.ac.uk) confirming your enrolment) |  | | | Expiry of registration date  (please check with the [research@lonodnmet.ac.uk](mailto:research@lonodnmet.ac.uk) if you are unsure) | |  | |
| Section two – change to mode of study | | | | | | | |
| I would like to switch my mode of study to | | | ☐Full-time  ☐Part-time | | | | |
| With effect from (date in format dd/mm/yyyy) | | | ☐Financial | | | | |
| Reason for change | | | ☐Academic  ☐Domestic  ☐Health  ☐Professional  ☐Employment  ☐Other (please state) | | | | |
| Previous intermissions already granted  *(If applicable, must be filled out)* | | |  | | | | |
| Previous extensions already granted  *(If applicable, must be filled out)* | | |  | | | | |
| If you are an international student, please can you tick here if you are currently in receipt of a Student Route Visa.  If you have answered yes, you will need to speak to the International Office and ask them to sign your form before we will be able to process it.  The International Office’s contact details are:  adviceinternational@londonmet.ac.uk | | | ☐Yes  ☐No | | | | |
| International Office signature to confirm that student has received advice about how this change of study will affect their visa. | | |  | | | | |
| IMPORTANT: Please note that the change in the mode of study will have implications on your fees and the time available to complete your studies.The typical expected length of full-time PhD is min. 24 months and max. 48 months, and for part-time PhD, it is min. 48 months and max. 96 months.Students cannot apply for change MOA if they have already exceeded the maximum registration period. [The fees for full-time and part-time students can be checked on our website](https://www.londonmet.ac.uk/courses/postgraduate/doctor-of-philosophy---mphil--phd/). If you are switching from part-time to full-time study, you will be expected to complete your studies earlier, and vice-versa. | | | | | | | |
| Section three – approval | | | | | | | |
| **Signed (student)** | |  | | | **Date** | |  |
| **Signed (supervisor)** | |  | | | **Date** | |  |
| **Signed (Chair RDSC)** | |  | | | **Date** | |  |