

Generic Emergency Evacuation Plan

Wash House

(v.3 Updated 23rd of October 2025)

Purpose:

The purpose of a Generic Emergency Evacuation Plan (GEEP) is to enable users/visitors to the building with restricted mobility or those who may not be able to evacuate unaided to become familiar with the layout, evacuation procedures, available equipment and communication devices.

If you feel that this document does not provide you with sufficient information or that you require further assistance, please contact the London Metropolitan University Health and Safety Team at hszone@londonmet.ac.uk.

The Building:

Wash House is comprised of 4 floors and a basement. All floors with are accessible via the lift adjacent to the main reception. Wheelchair access via lift in the main staircase. This lift is not to be used during a fire.

Accessible exits are available on the ground floor of the building.

All floors have a safe refuge in stairwell for the main staircase and in the secondary staircase lobby, except the ground floor.

Action required on hearing the fire alarm:

If able, you should leave the building immediately by the nearest fire exit (see attached floor plan) and report to the assigned assembly point for the building.

If you are unable to evacuate the building unaided, please proceed to the safe refuge on the floor you are on (see attached floor plan).

A disabled emergency call point is available at each safe refuge. Use this to request for support in case of emergency. Alternatively, you can call directly the Security team on the emergency number **0207 320 3333** and notify them of your location.

Other recommendations:

It is recommended that all visitors to Wash House familiarise themselves with the fire alarm signals and floor layout of the building. Floor plans and fire equipment locations have been provided with this document.

Equipment provided:

In addition to the general alarm, a safe refuge point is available on all floors from the 1st up and basement. Use this to request for support in case of emergency. Alternatively, you can call directly the Security team on the emergency number **0207 320 3333** and notify them of your location.

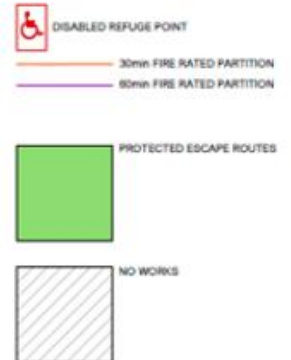
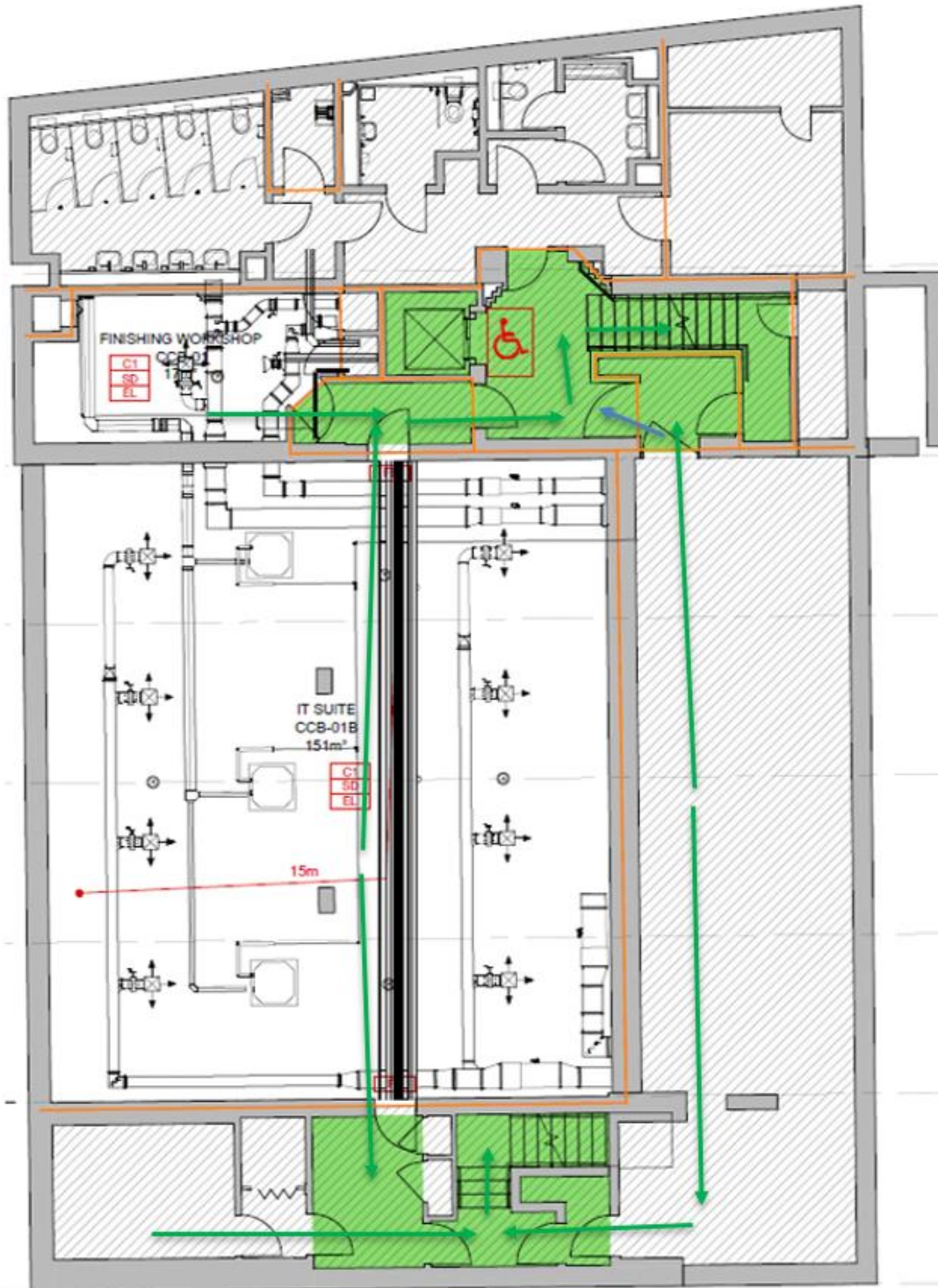
Accessible fire exits are available on the ground floor of the building (see attached plans), and these are to be used as the primary exit from the building. The evacuation chair is located in the safe refuge for the secondary staircase, 2nd floor.



YOUR ASSEMBLY POINT IS: RESOLUTION PLAZA



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Client

LMU Aldgate

Contractor

Parkeray

Drawing Title

Building Control Plan

Level

Basement

Scale

1:100 @ A1

Drawn by

S. Richardson

Drawing Number

F2417-MRD-AC-B1-DR-I-GA08

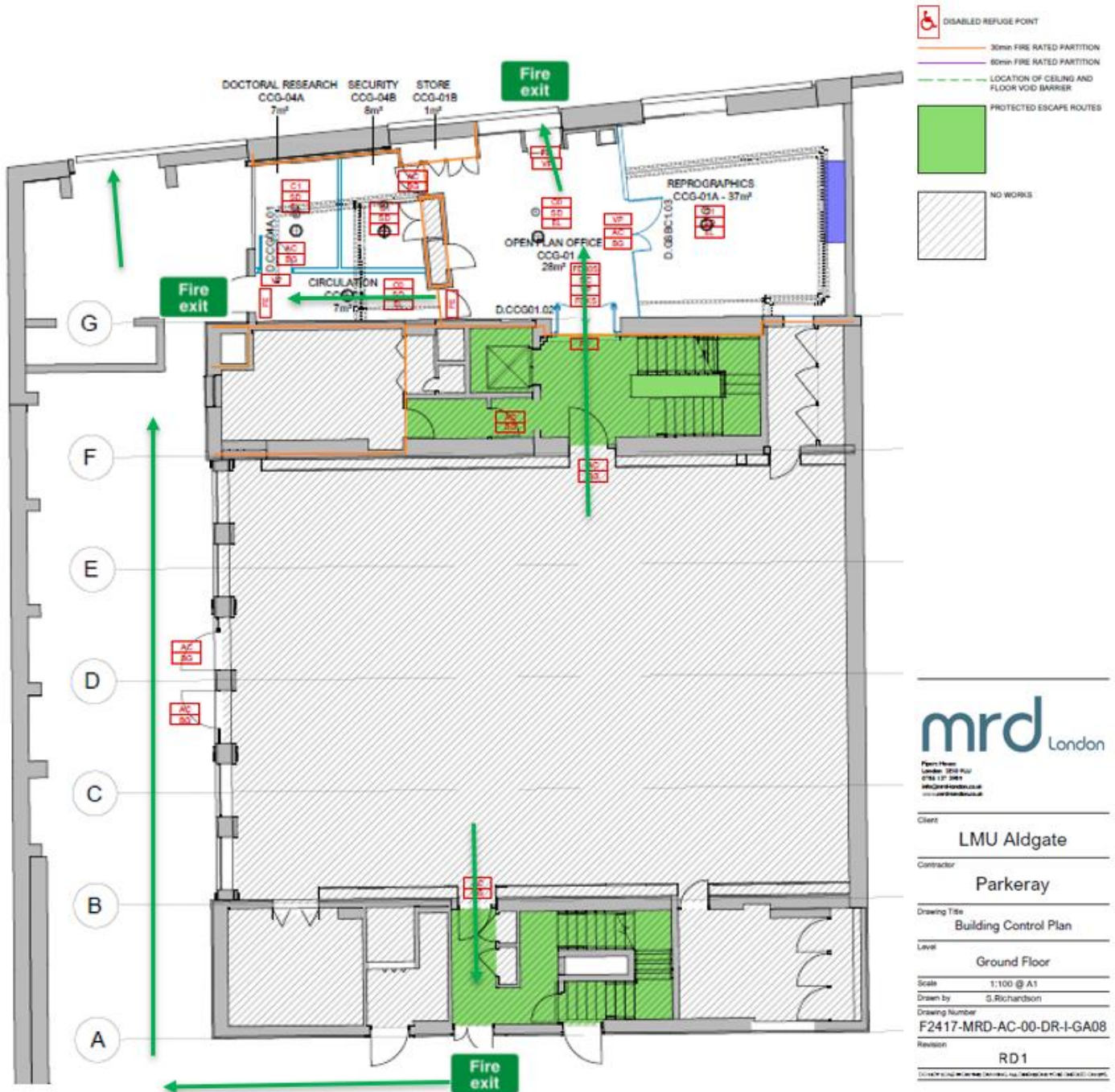
Revision

RD1

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Client	LMU Aldgate
Contractor	Parkeray
Drawing Title	Building Control Plan
Level	Ground Floor
Scale	1:100 @ A1
Drawn by	S. Richardson
Drawing Number	F2417-MRD-AC-00-DR-I-GA08
Revision	RD1



mrd London

Client
LMU Aldgate

Drawing Title
Building Control Plan

Level First Floor

Scale	1:100 @ A1
Drawn by	S. Richardson

Drawing Number
F2417-MRD-AC-01-DR-I-GA08

Revision RD1

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