# General Regulations and General Student Regulations – Changes for Academic Year 2023/24

The table below outlines a number of changes to the General Regulations and General Student Regulations for the 2023/24 academic year. These changes were approved by the Academic Board.

| **Regulation** | **Summary of changes** |
| --- | --- |
| GR 01 - Application, Interpretation and Transitional Provisions | Updates in line with organisational and job role changes. |
| GR 02 - Changes to regulations and courses | Minor changes |
| GSR 01 – International Students | **Admissions Requirements**  Additional documentary evidence from the Education Counselling and Credit Transfer Information Service (Ecctis) to prove an overseas qualification meets the requirements set out in UK Immigration Rules may be required.  **Issue of Confirmation of Acceptance for Studies (CAS)**  For students who intend to fund their studies by a local government funding body, removal of requirement for these students to pay a £1000 deposit.  International applicant or offer-holder (including those who intend to obtain loan funding through private loan funding organisations/banks or any US non-federal loan program previously would pay a deposit of £3,000. A fee of 50% of the full listed annual tuition fee will be due at enrolment and will include the deposit paid. This has changed to a deposit of 50% of the full listed annual tuition fee. The remaining balance of the year’s tuition fee will be due within three months from enrolment.  Addition of a point: The applicant or offer-holder will need to have an official confirmation from the University’s Admissions or International Development Team to confirm they have been awarded with a scholarship, outlining the name of their course, the dates they will be studying and the value of the scholarship they have been awarded.  **After enrolment**  Addition of point explaining the consequence of not providing UK contact details or not informing the University of any changes (suspension from the course which will lead to termination of enrolment and withdrawal of visa sponsorship). |
| GSR 02 – Criminal Convictions | **Disclosure of unspent criminal conviction by offer holders**  Changes to the process of deciding whether an offer holder should be permitted to register as a student following declaration of an unspent conviction relating to a relevant officer. Decision now sits with the Dean of Students or nominee (previously Head of School and Course Leader)  **Disclosure of criminal convictions when applying to relevant courses**  Heads of Subject will consider whether to recommend that the applicant be made an offer, reject their application, or if an offer-holder, be permitted to register as a student. This was previously Head of School.  **Criminal proceedings while a student**  Where a student has been convicted of an offence and receives a custodial sentence of 24 months or more, it is now the Dean of Students that may terminate a student’s registration. This was previously the University Secretary. |
| GSR 03 – Tuition Fees | **Refunds**  Table updated to show that full-time international students with enrolments terminated by the University shall not receive a tuition free refund. Additionally, students who have provided fraudulent documentation or misrepresentation of evidence to be admitted on course resulting in withdrawal of Admissions or termination of Enrolment, shall not receive a refund. |
| GSR 04 – Use of Premises and Resources | **Use of Libraries**  Permission or approval given to use the Libraries may be revoked or withdrawn at any time. This is no longer subject to the periods of notice or requirements set out in the Library Code. These are not written in the Library Code. |
| GSR 05 – Intellectual Property and Research Conduct | Minor changes |
| GSR 06 – Student Records | Minor changes |
| GSR 07 - Health and Safety, Liability and Miscellaneous Regulations | **Health and Safety**  Reference added to health and safety roles and responsibilities of students, prospective students, staff and others on University premises outlined in the  [Health and Safety Organisational Arrangements Policy](https://www.londonmet.ac.uk/media/london-metropolitan-university/london-met-documents/professional-service-departments/policies/Organisational-Arrangements-v-1.2.pdf). |
| GSR 08 - Post-Enrolment Obligations | Minor changes |