

Advice, Information and Funding Service

Income	Amount received	Period covered (weeks)	Monthly equivalent*
Maintenance Loan			
Maintenance Grant			
Special Support Grant			
Parents Learning Allowance			
Adult Dependants Grant			
Childcare Grant			
Parental Contribution			
Bursary			
Sponsorship/Scholarship			
Earnings			
Partner's income			
Housing Benefit			
Income support			
Disabilty Living Allowance			
Incapacity benefit			
Employment and Support Allowance			
Child Benefit			
Child Tax Credit/Working Tax Credit			
Other income			
Total Income		Box A	0
Expenditure	Amount paid	Period Covered (weeks)	Monthly equivalent
Rent/Halls fees/mortgage			
Council Tax			
Tuition Fees (if not paid directly by fee loan)			
Contents Insurance			
Gas			
Electricity			
Water			
Landline and internet			
Mobile phone (including insurance)			
TV Licence			
Childcare costs			
Food/toiletries/laundry			
Books/equipment/ course costs			
Stationery			
Clothes			
Socialising			
Public transport			
Road Tax			
Car insurance			
Petrol			
MOT/service			
Medical costs			
Total Expenditure		Box B	0
Box C = money remaining (Box A minus Box B)			0

**To calculate the monthly equivalent figure, divide the income or expenditure by the number of weeks covered, multiply by 52 and divide by 12.*